

~~CONFIDENTIAL~~

3 March 1961

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MEMORANDUM FOR: Assistant Director, Central Reference

THRU : Chief, Document Division  
Chief, Machine Division

SUBJECT : Tabulation of Intellefax Requests

1. In response to your request for a survey of Intellefax requests a sample has been prepared covering six months of 1960. Separate tables are enclosed for Agency and for non-CIA requests.
2. Tab A. represents a summary of requests by subject category. All requests were placed in one of the seventeen categories according to the principal subject or evident purpose of the question. The table for CIA requests has been analyzed to show the number of abstract or concrete subjects searched. The ratio of two to one in favor of abstract questions shows that interpretation and selection of references is an essential part of Intellefax service. In the one-third of requests which are concrete there is still a measure of selectivity provided by the Intellefax Reference Group in arranging citations according to the amount of information (substantial or fragmentary).
3. Tab B. shows the number of times the various chapters of the ISC were used for the same requests. Only the 700 Chapter was divided because of the essential differences between commodities, products, and trade/finance which are all contained in one chapter. This table does not appear to have a direct application to quantitative studies. The totally different structure of the new ISC which relies heavily on code modifiers would probably invalidate even a complete code and decimal tabulation of past requests for evaluating code usage. One item of interest is indicated by codes used to answer non-CIA requests. The Armed Services rely on Intellefax primarily for political, scientific and industrial information used in support of the NS program. Their requests for purely military information are relatively few.
4. A procedure has been planned to provide machine listings of all requests after 1 January 1961 according to subject category, dates of coverage, files searched and other statistical data. Punched card control will permit Machine Division to tabulate requests and issue accounting statistics at any time. The only manpower required for record-keeping will be that needed for key punching one IBM card per request.

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[REDACTED]  
Staff Assistant, Document Division

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[REDACTED]  
Staff Assistant, Machine DivisionEnclosure  
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INTELLIFAX REQUESTS  
SHOWING CATEGORY

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	GENERAL COUNSEL	ONE	CC	80	80	80	ORR	OSI	DD/P	DDI	DD/S	DS	OS	OBI	OTR	LOGISTICS	COMINT	PIC	BN	IR	LY	ADS	ABSTRACT	CONCRETE	TOTAL
POLITICAL	2	5	5	1	1		6		35	1				3								A	59		
INTELLIGENCE & SECURITY									57	16			5			3						A	81		
INSTALLATIONS (INDUSTRIAL/AIRFIELD)							7	3		3				1		3		2				C	19		
TRADE, FINANCE, PLANS & MANAGEMENT							1		6		5	1		1								A	15		
ORGANIZATIONS		3		2	2				36			1		5								A	40		
MFG'D PRODUCTS, EQUIPMENT & METHODS		2		1	13	4	27	1	2													C	50		
INDUSTRY SURVEY									4													C	4		
RESEARCH & STATE OF DEVELOPMENT							1		122							3				1	1	A	132		
GEOGRAPHY									3	1												C	4		
DEFENSE & ARMED FORCES		2			14	8			8					1						4		A1/3 C2/3	37		
TRANSPORT & COMMUNICATIONS						13	2	28	11		1					1		2	1			C	59		
COMMODITIES					2					1	1											C	4		
PERSONALITIES (ACTIVITIES)										2												A	2		
AREA DESCRIPTIONS									1		2		1									C	3		
INFORMATION SOURCES (E.G. DIRECTORIES)						1				1									1	27		C	30		
SOCIOLOGY & MEDICINE							2	60	2	14	1					1		1		26*	3	A	110		
AREA RUNS		1	2			12	3	1	16		1	2	2	1		5		1				A1/2 C2/2	46		
TOTALS	2	6	16	1	4	1	87	205	84	33	152	2	2	9	3	15	4	9	11	26	38	1	705		

CIA REQUESTS  
6 MONTHS SAMPLE - 1960  
\* MOTION PICTURE REFS.ABSTRACT = 483  
CONCRETE = 222

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INTELLIFAX REQUESTS  
SHOWING CATEGORY

## 25X1A

	AGRIC	DEFENSE	NSA	INTERIOR	USIA	STATE	AIR	NAVY	ARMY	ABSTRACT CONCRETE	TOTAL
POLITICAL		2			1	9	3		1	A	16
INTELLIGENCE & SECURITY						2	1		1	A	4
INSTALLATIONS ( INDUSTRIAL/AIRFIELD )							10	1		C	11
TRADE, FINANCE, PLANS & MANAGEMENT							1			A	1
ORGANIZATIONS						7	4			A	11
MFGD PRODUCTS, EQUIPMENT & METHODS		1	1	1		3		1	8	C	15
INDUSTRY SURVEY					4		1	1	5	C	11
RESEARCH & STATE OF DEVELOPMENT	1			1			7	2	16	A	27
GEOGRAPHY								24	7	C	31
DEFENSE & ARMED FORCES			23				8	5	21	A1/3 CR/3	57
TRANSPORT & COMMUNICATIONS			31		1		7	14	35	C	88
COMMODITIES	1			4					10	C	15
PERSONALITIES (ACTIVITIES)										A	
AREA DESCRIPTIONS								1	13	C	14
INFORMATION SOURCES (E.G. DIRECTORIES)								1	2	C	3
SOCIOLOGY & MEDICINE	1	3		1	6	8	1	1	5	A	26
AREA MHS								1	2	A1/2 C1/2	4
TOTALS	2	4	3	57	9	8	30	44	51	126	334

NON-CIA REQUESTS  
6 MONTHS SAMPLE - 1960

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FIGURES ON THIS TABLE REFER TO THE NUMBER OF  
TIMES EACH SECTION OF ~~ISC~~ CODES WAS USED IN  
SEARCHING. THEY DO NOT EQUATE TO THE NUMBER  
OF SEARCHES.

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INTELLIFAX REQUESTS - 6 MONTHS SAMPLE 1960 - SHOWING SECTIONS OF ISC USED

REQUESTING AGENCY	100 POLITICAL	200 ARMY	300 NAVY	400 AIR	500 WEAPONS	600 R&D	700-749 MATERIALS	750-799 PRODUCTS	750-799 TRADE/ FINANCE	800 SOCIOLOGY	900 RES. AIDS	AREA	TOTALS
STATE	27	2				2	3	2	7	14	1		58
ARMY	10	21	4	5	13	66	24	38	37	19	4	1	242
NAVY	1	4	17	13	6	31	4	6	21	1			104
AIR	11	3	5	23	1	14	3	3	19	1		1	84
DEFENSE	2								1		1		4
USIA	2								1	4	8		15
NSA				2	21	55		27	32	2			139
INTERIOR	6	1	1	1		4	9	2	5				29
[REDACTED]						1				1			2
AGRICULTURE						2	1			1			4
TOTALS	59	31	27	44	41	175	44	80	125	48	5	2	681

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 INTELLOFAX REQUESTS - 6 MONTHS SAMPLE 1960 - SHOWING SECTIONS OF ISC USED

4 QUERIES ON THIS TABLE REFER TO THE NUMBER  
 OF TIMES EACH SECTION OF ISC CODES WAS USED  
 IN SEARCHING. THEY DO NOT EQUATE TO THE  
 NUMBER OF SEARCHES.

REQUESTING OFFICE	100 POLITICAL	200 ARMY	300 NAVY	400 AIR	500 WEAPONS	600 R & D	700-739 MATERIALS	740-749 PRODUCTS	750-799 TRADE/ FINANCE	800 SOCIOLOGY	900 RES. AIDS	AREA	TOTALS	
OCI	9	1		1	2	3	1	1	3			2	23	
ONE	5				1	1			1	4		1	13	
OO/C														
25X1A [REDACTED]	5								1	1			7	
25X1A [REDACTED]	1	1							1				3	
DIA	30	10	6	8	7	24	5	29	30	5		12	166	
OSI	147	62	58	58	36	144	86	105	61	143	26	3	989	
DDI + SRS	4								1	2			7	
25X1A [REDACTED]	30						27		28	4	3	2	1	95
25X1A [REDACTED]	31	26			1	3	1	26	1	28				117
DDP	104	17	4	7	1	13	4	16	53	38	2	16	275	
CI STAFF = +							4	2	4	2		1		22
DIA	9													
OS	8	1					2			1		2		14
DDG/HB		1	1	1					2	1				7
COMINT							4		2	5				12
OSI	1				1							2		4
GENERAL COUNSEL	2									1				3
OCR														
ADG							1		1					2
LD														
BR														
CR										26				26
TR	5	2		2	2	3	2	1	5		1	1		24
SR														
PIC	1	1	1	4	3	2		1	2	2		5		22
LY										1		27		28
TOTALS	394	122	70	81	54	231	3101	211	216	235	26	46		1,799